

FY 2014

Supply Chain Management School Training Opportunities



VA Acquisition Academy
Department of Veterans Affairs
FY 2014

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FY 2014

Training Announcement

Educational Opportunities for Logistics Professionals



Currently the Supply Chain Management School (SCMS) at the VA Acquisition Academy is under construction for our full curriculum. The roadmap for professional development for our logisticians is almost complete. VAAA's competency-based curriculum will address the general and technical skills, VA specific functional areas and core activities of our VA logistics professionals. While our curriculum is being fully developed through either commercial off the shelf courseware or government owned courseware, an ongoing commitment to logistics training and skills enhancement remains paramount to meeting our educational objectives for our workforce. The VAAA and the Office of Acquisition and Logistics will continue to offer funded external state-of-the-art courses sponsored by industry experts that will focus on best practices for supply chain operations, and improving supply chain performance and management at all levels.

he three resident core courses listed in this announcement address the immediate training priorities we are faced with in the field. Through extensive training needs analysis, four critical competency gaps were identified in our competency model; Inventory Management, Supply Planning, Forecast and Demand Planning and Contract/Procurement. The core resident courses will address these high priority training gaps. The online course, "A Customer's Role on the Acquisition Team", sponsored by the VAAA will address gaps identified in contracting/procurement and will be part of the curriculum plan for the Supply Chain Management School. Resident training courses provided, contain locations, dates and appropriate grade levels.

Additional training offerings with different venues may be offered at a later date. All course and travel expenses will be paid by the VA Acquisition Academy. Travel will be completed using the Alternate Station Authorization Method. Instructions will be included in registration packets.

In addition to the funded external courses that are offered, courses and continuous learning modules have been reviewed to present to our workforce. Free courseware that is available to you through Know Net 2, Defense Acquisition University, Federal Acquisition Academy and SkillSoft through the VA TMS and our own VAAA courseware have been provided to you. The most productive selections have been vetted out and are included in this training announcement. The selections that have been italicized and have an asterisk are courses that will be part of the curriculum map for logisticians. We have also included the directions and suggested readings that are available through SkillSoft on TMS that can also assist you in your professional development. These suggested readings will be part of the curriculum plan being developed currently at the VAAA. They are meant to complement the courses that have been recommended for each of the competencies.

Also included in this announcement, are some of the many supply chain professional associations, societies, and organizations that you can join or participate in for their learning content, industry certifications, networking opportunities and overall established body of knowledge. They are not endorsed by the VAAA or the VA, but are included as some additional resources that exist in the private sector for continued professional growth. Associated costs for various types of memberships have been included.

****We urge you to read through the announcement, save it to your desktop and print it out for further use. Hopefully this announcement will help illustrate the many resources, free courseware, books and professional groups that can assist you in your professional development. We will continue to build on the career map for logistician workforce and will keep you informed on any upcoming training opportunities. Good Luck!**

Competency Model for Supply Chain Management

Supply Chain Management-General Competencies (5)

1. Leadership
2. Communications
3. Program/Project Management
4. Problem-Solving and Decision-Making
5. Contracting and Procurement

Supply Chain Management-Technical Competencies (16)

1. Supply Chain Fundamentals

Supply Chain Management- VA Specific Function Areas

2. VA Property and Equipment Management
3. VA Supply Chain Information Technology/Management Systems
4. VA Strategic Programs

Supply Chain Management- Core Activities

5. Forecast and Demand Planning
6. Supply Planning
7. Sourcing
8. Inventory Management
9. Deployment Planning
10. Physical Distribution/Transportation Operations
11. Maintenance Operations (includes depot maintenance)
12. Production and Support
13. Closeout
14. Integrated Logistics Support
15. Configuration Management
16. Reliability and Maintainability Analysis

Four Levels of Technical Expertise

The following levels are designed to effectively develop VA supply chain managers as they move from one level to the next level of responsibility.

- ▶ **Apprentice Level 1:** Educated and trained logistics workforce that can provide logistics support and capabilities at a facility, organizational, and entity level.
- ▶ **Journeyman Level 2:** Educated and trained logistics workforce that can provide technical and supervisory levels of support of logistics capabilities at the facility, network, regional administration, and central office levels.
- ▶ **Master Level 3:** Educated and trained supply chain and logistics workforce that can provide operational and strategic supervisory and planning support for supply chain management at the regional, network, administration, and central office levels.
- ▶ **Senior Level 4:** Senior supply chain workforce that can provide strategic leadership, vision, guidance, and integration of departmental operations including acquisition, budgeting, program management, legislation, veteran outreach, and intergovernmental relations.

A graphic consisting of a dark gray oval with a thick red border. Inside the oval, the text "SCMS Mission:" is centered at the top, followed by a paragraph of text.

SCMS Mission:

Our mission is to provide best-in-class education, training, professional development, and certification of the VA supply chain workforce.

Resident Funded Core Courses

While the curriculum is being fully developed, the VA Acquisition Academy, in conjunction with the Office of Acquisition and Logistics, is sponsoring innovative and leading-edge educational opportunities for logistics professionals presented by external organizations. These state-of-the-art courses sponsored by industry experts focus on best practices for supply chain operations, and improving supply chain performance and management at all levels. Current offerings include:

- ▶ Principles of Inventory Management (PIM)
- ▶ Supply Chain Skills for Medical Logisticians in the 21st Century (MedLog21)
- ▶ Operations Management for Healthcare Professionals (NPS)



Principles of Inventory Management (PIM) is an instructor-led course designed to educate the logistics workforce on the basics of effective inventory management. It is a 3-day highly interactive course that will be taught at selected facilities to maximize participation and cut travel costs to the minimum. Upon completion of this course, the students will be able to accomplish the following: define inventory and explain the financial impact on the VA's operating performance, identify and calculate carrying and ordering costs and, explain the effects and benefits of lot sizing, determine the most cost-effective levels of safety-stock, know the effects of random variation on forecasts and how it relates to safety stock, and be able to apply continuous process improvement to reduce inventory and eliminate waste. This is not a systems course and will only use examples of GIP/PIP as potential screen shots to illustrate a particular inventory topic. The topics listed below address the core content of the course.

Target Audience: All levels can attend that have a current need, based on their job responsibilities and supervisor approval. Supervisors will nominate and notify employees when a course is in their particular VISN. This course is part of the SCMS Curriculum.

Topics

- ▶ Fundamentals and Functions of Operational Management
- ▶ Purpose and Function of Inventory
- ▶ Fundamentals of Inventory Management and Control
- ▶ Fundamentals & Functions of Inventory Replenishment Management
- ▶ Inventory Management Techniques & Inventory Performance
- ▶ Lean Inventory

Read Ahead: Approximately 30 days before class begins, students attending PIM will receive a comprehensive read-ahead package in order to maximize the time spent in the classroom. The read ahead covers a description of the course, course requirements, course objectives, sample formulas, and an opportunity statement.

Pre-requisites: Students are requested to complete two 1-hour prerequisite courses in TMS prior to attending PIM. These courses help students familiarize themselves with some of the concepts that are covered in the course. The courses are:

- ▶ Operations Management: Inventory Management: TMS ID: 1368529
- ▶ Introduction to Lean for Service and Manufacturing Organizations: TMS ID:1345900

2014 Program Dates*:

Projected FY14 Program Dates (may be subject to change)

October 29-31, 2013	Columbus, Ohio
December 3-5, 2013	Nashville, Tennessee
January 7-10, 2014	Frederick, Maryland
January 14-16, 2014	Long Beach, California
January 28-30, 2014	Vancouver, Washington (Portland)
February 25-27, 2014	Austin, Texas
March 11-13, 2014	Columbus, Ohio
April 22-24, 2014	Durham, North Carolina
May 6-8, 2014	Albany, New York
May 13-15, 2014	Atlanta, GA
May 20-22, 2014	Westchester, Illinois
July 22-24, 2014	Palo Alto, California
July 29-31, 2014	Salt Lake City, Utah
August 12-14, 2014	Minneapolis, Minnesota

*There will be five additional PIMs courses offered at the VA Acquisition Academy in Frederick MD. Dates are TBD.

Supply Chain Skills for Medical Logisticians in the 21st Century (MedLog21)



MedLog21 is a five-day executive education program designed for high-potential logistics professionals from the Veteran's Health Administration (VHA), US government agencies, the medical services industry, and the Department of Defense (DoD), including the military services and civilian DoD agencies. This course provides an academic venue where participants, along with talented faculty and presenters, can collaborate on solutions for the important issues facing the healthcare industry today. Participants explore the advances in supporting technologies and business practices of medical logistics in the future. Ground-breaking advances in "far forward" treatment, flexible treatment organizations, and innovative digitization of legacy, paper-centric healthcare processes are only a few of the transformations being made by the medical logistics community.

Resident classes for IDB will be held in Chapel Hill, NC at the University of North Carolina, Kenan-Flagler Business School.

Target Audience: GS 9-12

Learning Objectives:

- ▶ MedLog21 provides medical logisticians with a comprehensive and tailored educational experience to assist with their professional development in this field.
- ▶ This program serves to increase the knowledge, skills, and abilities of the participants by providing them with an understanding of how to apply best business practices to medical logistics operations.
- ▶ The program links participants into a broader network of government, military, and private sector logisticians.
- ▶ Reinforces the logistics strategies of participating organizations and expands and facilitates knowledge transfer within participating organizations.

2014 Program Dates:

November 17-22, 2013 (Course runs Sunday through Friday)

Operations Management for Healthcare Professionals



This five-day course provides the foundational graduate-level knowledge of operations and logistics necessary to understand and improve health care logistics. Topics include Process Flow Analysis, Inventory Management Theory, Demand Management, Introduction to Forecasting and Introduction to Process Improvement techniques. Students will examine operations and logistics processes in a variety of settings, and learn analytical techniques to better understand and improve those processes. To demonstrate mastery of the concepts presented, students will develop and present a plan for process improvement of a VA logistics process.

Resident classes for Operations Management for Healthcare Professionals will be held at the Naval Post Graduate School (NPS) of Business and Public Policy, Monterey Campus, Monterey, California.

Target Audience: GS 11-15. This course is part of the SCMS curriculum.

Learning Objectives:

- Learn techniques for process flow analysis, bottleneck identification and capacity planning;
- Understand the principal cost and service tradeoffs in managing inventory;
- Understand supply chain structure alternatives and tradeoffs;
- Understand the key elements of managing flow time, especially the impact of process variance;
- Form an integrative understanding of the above objectives sufficiently to design a process improvement intervention for the VA.

2014 Program Dates:

March 24-28, 2014

June 16-20, 2014

Strategic Sourcing



The VA Acquisition Academy will co-host six Strategic Sourcing Classes for FY14. These classes are sponsored by the Contracting Professional School and the intended audience will be a mixture of contracting and logistics professionals. The Supply Chain Management School and the Contracting Professional School will each have 15 participants for each course.

Course description: This workshop is three days of intensive hands-on learning where, under the guidance of a strategic sourcing expert, students will analyze actual government spending data to make strategic sourcing decisions. Just as government agencies are doing today, students will form collaborative teams to work through a comprehensive case study that guides them through the strategic sourcing process. Students will analyze the organization's current spend strategy, assess and prioritize opportunities for savings, develop a strategy, and then implement that strategy. Finally students will establish processes to track and manage performance of their strategic contract. Following this course, students will be able to return to their agency confident in their ability to hit the ground running in a strategic sourcing initiative. This course will be part of the Supply Chain Curriculum.

Target Audience: VA Logistics workforce members that make sourcing decisions, the selection of sourcing and supply chain strategies, and responsible for the achievement of strategic sourcing goals and objectives.

Prerequisites: The student must also fit one of the below position descriptions or equivalent with a grade of GS-12 and above.

- ▶ Program Manager
- ▶ Project Manager
- ▶ Portfolio Manager
- ▶ Management/Program Analyst
- ▶ Supply Systems Analyst
- ▶ Inventory Management Specialist
- ▶ Facility Chief Logistics Officer/Managers
- ▶ Network Chief Logistics Officer
- ▶ Network Materiel Manager

- ▶ Property/Materiel Manager

Note: Applicants that are outside of the target audience must submit a justification for consideration

Learning Objectives:

- ▶ Discuss the requirement for strategic sourcing in terms of executive and agency direction, cost savings, and efficiencies
- ▶ Provided a spend environment, use the strategic sourcing process to develop and implement a strategic sourcing strategy
- ▶ Provided a strategic sourcing contract, determine processes to track and manage performance
- ▶ Discuss successful techniques for strategically sourcing across federal agencies and overcoming barriers
- ▶ Discuss ways to collaborate with industry in order to develop optimal strategic sourcing solutions
- ▶ Create a collaborative team that functions as a strategic sourcing community of practice, sharing best practices
- ▶ Evaluate total life cycle management costs
- ▶ Discuss needed improvements to vendor access to business opportunities via strategic sourcing contracts

2014 Program Dates:

November 13-15, 2013

SkillSoft has mapped the competencies and levels of expertise of the Supply Chain Management School to the courses, videos and a professional series of books available to all members of the VA who have a TMS account. We have included directions on how to access the courses and the Books24x7® (from TMS and on your Mobile devices). We have included in this training announcement a few of the courses that we feel will be helpful as general courses for each of the competencies identified and also included are courses that will be part of the curriculum. There is a wealth of free information for all logisticians to use and thousands of book titles that will be beneficial. We have also provided numerous book titles that will complement the courseware and have been mapped to the learning objectives for the competencies. A full list of all the courses and books offered are available on request at:

VAAASCMSchool@va.gov

Summary of Learning Assets Available from SkillSoft:

Learning Asset	Description
Course	Online business skills courseware that incorporates proven learning design methodology for effective and engaging interactive learning. Instructional Features include: Case Studies, Simulated Dialogs, Audio-enabled learning, Online job aids, Role Play simulated exercises, SkillBrief articles, Pre and Post Tests
Business Impact Video	Short duration - 7 to 10 minute- rich-media video designed to complement a learning path of courses by providing learners with a demonstration of best practices in realistic business scenario
Challenge Video & Simulations	Rich multi-path Challenge Series Videos & SkillSimulations™ are designed to complement a learning path of courses by providing learners with realistic scenario-based practice in the business subjects being taught
Book	Books24x7® - provides online unobstructed access to thousands of the latest and best books from today's leading publishers

Accessing Courses on TMS

The following SkillSoft Classes in TMS have been mapped to the Supply Chain Management School's General and Technical Competencies: The Courses marked with an **asterisk and italicized**, are required courses that will be part of the Supply Chain Curriculum Plan. The competencies (found on page 6) include the *General Competencies* which include: Leadership, Communications, Program/Project Management, Contracting/Procurement, Problem Solving and Decision-making. The *Technical Competencies* include VA specific functional areas and the core activities of supply chain managers.

NOTE:

You cannot launch the courses from the listings provided below. You must first launch the VA TMS, then copy the associated VA TMS ITEM ID into the search box on the VA TMS home page and hit 'enter'. You will then see the Course Details page where you can click on 'Go to Content' to launch the course, or 'Add to To-Do List' to save the entry in your To-Do list – located on the TMS home page.

General Competency: Project/Program Management

Project/Program Management for Non-Project Managers (Click on title to view course description.)	TMS ID (Click to go to course in TMS.)	Learning Asset	CEUs
<u><i>*Communicating Effectively with Project Stakeholders Simulation</i></u>	<u>1279406</u>	SkillSoft Simulation Course	0.5
<u><i>*Controlling Costs</i></u>	<u>1279193</u>	SkillSoft Course	1.5
<u><i>*Create Work Breakdown Structure</i></u>	<u>3718002</u>	SkillSoft Course	1
<u><i>*Introduction to Program Management</i></u>	<u>1310045</u>	SkillSoft Course	1.5
<u><i>*Managing a Project</i></u>	<u>1279101</u>	SkillSoft Course	2.5
<u><i>*Managing Projects within Organizations</i></u>	<u>1279180</u>	SkillSoft Course	2
<u><i>*Project Management Essential</i></u>	<u>1345919</u>	SkillSoft Challenge Video	0.2
<u><i>*Project Management Fundamentals</i></u>	<u>1279098</u>	SkillSoft Course	2.5
<u><i>*Project Management Overview</i></u>	<u>1310036</u>	SkillSoft Course	1.5
<u>Troubleshooting and Closing the Project</u>	<u>1279173</u>	SkillSoft Course	2
<u>Transitioning into a Project Management Role</u>	<u>1279099</u>	SkillSoft Course	3
<u>Initiating and Planning a Project</u>	<u>1279100</u>	SkillSoft Course	2

General Competency: Contracting/Procurement

Contracting/Procurement (Click on title to view course description.)	TMS ID (Click to go to course in TMS.)	Learning Asset	CEUs
Purchasing: Finding Sources of Supply	2163968	SkillSoft Course	1
Selecting Suppliers and Administering Contracts	2071975	SkillSoft Course	1
Evaluating Supplier Performance and Managing Supplier Relationships	2157012	SkillSoft Course	1
Dispute Resolution in International Contracts	1327047	SkillSoft Challenge Video	0.2
Managing Vendor Relationships	1326966	SkillSoft Business Impact Video	0.1

General Competency: Communication Skills

Communication (Click on title to view course description.)	TMS ID (Click to go to course in TMS.)	Learning Asset	CEUs
*<i>Business Grammar: The Mechanics of Writing</i>	1278131	SkillSoft Course	1
*<i>Processes for Managing Project Communications</i>	1279199	SkillSoft Course	2
*<i>Interpersonal Communication: Targeting Your Message</i>	1310136	SkillSoft Course	1
*<i>Basic Presentation Skills: Planning a Presentation</i>	1376087	SkillSoft Course	1
*<i>Basic Presentation Skills: Creating a Presentation</i>	1628310	SkillSoft Course	1
*<i>Communicating Effectively with Project Stakeholders Simulation</i>	1279406	SkillSoft Simulation	0.5
*<i>Marketing Essentials: Introduction to Marketing</i>	1371837	SkillSoft Course	1
*<i>Communicating with Professionalism and Etiquette</i>	2157000	SkillSoft course	1
*<i>Making Meetings Work</i>	1326959	SkillSoft course	0.1
*<i>Stakeholders and the Communications Management Plan</i>	1279198	SkillSoft Course	2
*<i>Business Writing: How to Write Clearly and Concisely</i>	1278127	SkillSoft Course	1
*<i>Business Writing: Editing and Proofreading</i>	1278128	SkillSoft Course	1
*<i>Listening Essentials: Improving Your Listening Skills</i>	1324390	SkillSoft Course	1
*<i>Stakeholders and the Communications Management Plan</i>	1279198	SkillSoft Course	2
Listening Essentials: The Basics of Listening	1324392	SkillSoft Course	1
Effective Team Communication	1279260	SkillSoft Course	1
Customer Interactions	1278215	SkillSoft Course	3.5

<u>Listening to your Customers</u>	<u>1326973</u>	SkillSoft Business Impact Video	0.1
<u>Customer Service Fundamentals: Building Rapport in Customer Relationships</u>	<u>1310158</u>	SkillSoft Course	1
<u>Customer Service over the Phone</u>	<u>1310175</u>	SkillSoft Course	1
<u>Internal Customer Service</u>	<u>1310176</u>	SkillSoft Course	1
<u>Customer Service Confrontation and Conflict</u>	<u>1310177</u>	SkillSoft Course	1
<u>Delivering a Difficult Message with Diplomacy and Tact</u>	<u>1716414</u>	SkillSoft Course	1
<u>Effective Listening</u>	<u>1368370</u>	SkillSoft Challenge Video	0.2
<u>Business Writing: Know Your Readers and Your Purpose</u>	<u>1278126</u>	SkillSoft Course	1
<u>Evaluating Supplier Performance and Managing Supplier Relationships</u>	<u>2157012</u>	SkillSoft Course	1

General Competency: Leadership Skills

Leadership (Click on title to view course description.)	TMS ID (Click to go to course in TMS.)	Learning Asset	CEUs
<i>*Critical Thinking</i>	1349516	SkillSoft Course	0.5
<i>*Leadership Essentials: Motivating Employees</i>	1278163	SkillSoft Course	1
<i>*Leadership Essentials: Leading with Emotional Intelligence</i>	1278166	SkillSoft Course	1
<i>*Leading Change</i>	1327019	SkillSoft Challenge Video	0.2
<i>*Leading Teams: Developing the Team and its Culture</i>	1279264	SkillSoft Course	1
Leadership	1279344	SkillSoft Course	2.5
Team Dynamics	1279345	SkillSoft Course	2
Managerial Skills and Abilities	1279347	SkillSoft Course	2.5
First Time Manager: Understanding a Manager's Role	1365341	SkillSoft Course	1
First Time Manager: Challenges	1365342	SkillSoft Course	1
First Time Manager: Meeting Expectations	1365343	SkillSoft Course	1
New Manager Transitions	1368359	SkillSoft Challenge Video	0.2
Adopting the Appropriate Management Style	1327063	SkillSoft Challenge Video	0.2
Transitioning from Technical Professional to Management	1349505	SkillSoft Course	1
Strategies for Successful Employee Onboarding: An Introduction	3486007	SkillSoft Course	1
Communicating during Difficult Times	2068026	SkillSoft Course	1
Managing Attitudes during Difficult Times	2157016	SkillSoft Course	1
Planning for Performance	3486001	SkillSoft Course	1
Monitoring and Improving Performance	3485999	SkillSoft Course	1
Leadership Essentials: Communicating Vision	1278164	SkillSoft Course	1
Leadership Essentials: Building Your Influence as a Leader	1278165	SkillSoft Course	1
Leadership Essentials: Leading Business Execution	1278167	SkillSoft Course	1
Leader as Motivator	1327025	SkillSoft Challenge Video	0.2
Leading Innovation	1327028	SkillSoft Challenge Video	0.2
Leading Organizational Vision	1654310	SkillSoft Challenge Video	0.2
Motivating Human Behavior	1327044	SkillSoft Challenge Video	0.2
Communicating a Shared Vision	1325068	SkillSoft Business Impact Video	0.1
The Voice of Leadership: Inspirational Leadership	1724008	SkillSoft Course	1

<u>The Voice of Leadership: Self-assessment and Motivation</u>	<u>1997033</u>	SkillSoft Course	1
<u>The Voice of Leadership: Effective Leadership Communication Strategies</u>	<u>1724007</u>	SkillSoft Course	1
<u>The Voice of Leadership: The Power of Leadership Messaging</u>	<u>1997034</u>	SkillSoft Course	1
<u>Developing the Right Attitude for Performing under Pressure</u>	<u>2157009</u>	SkillSoft Course	1
<u>Leading Teams: Building Trust and Commitment</u>	<u>1279265</u>	SkillSoft Course	1
<u>Leading Teams: Fostering Effective Communication and Collaboration</u>	<u>1279266</u>	SkillSoft Course	1
<u>Leading Teams: Motivating and Optimizing Performance</u>	<u>1279267</u>	SkillSoft Course	1
<u>Leading Teams: Dealing with Conflict</u>	<u>1279268</u>	SkillSoft Course	1

General Competency: Problem-Solving and Decision-Making

Problem Solving and Decision Making (Click on title to view course description.)	TMS ID (Click to go to course in TMS.)	Learning Asset	CEUs
<i><u>*Problem Solving: Digging Deeper</u></i>	<u>1310267</u>	SkillSoft Course	1
<i><u>*Decision Making: The Fundamentals</u></i>	<u>1310268</u>	SkillSoft Course	1
<i><u>*Decision Making: Tools and Techniques</u></i>	<u>1310269</u>	SkillSoft Course	1
<i><u>*Decision Making: Making Tough Decisions</u></i>	<u>1310270</u>	SkillSoft Course	1
<i><u>*Uncovering the Root Problem</u></i>	<u>1327017</u>	SkillSoft Challenge Video	0.2
<i><u>*Developing People</u></i>	<u>1327031</u>	SkillSoft Course	0.2
<i><u>*Managing Change: Building Positive Support for Change</u></i>	<u>1310189</u>	SkillSoft Course	1.0
<i><u>*Critical Thinking Essentials: Applying Critical Thinking Skills</u></i>	<u>1371795</u>	SkillSoft Course	1
<u>Playing the Devil's Advocate in Decision Making</u>	<u>1325112</u>	SkillSoft Business Impact Video	0.1
<u>Turning Problems Around with Reverse Brainstorming</u>	<u>1325087</u>	SkillSoft Business Impact Video	0.1
<u>Solving Problems: Process, Tools, and Techniques</u>	<u>2163964</u>	SkillSoft Challenge Video	0.2
<u>Critical Thinking Essentials: What Is Critical Thinking?</u>	<u>1371796</u>	SkillSoft Course	1
<u>Critical Thinking</u>	<u>1349516</u>	SkillSoft Challenge Video	0.2
<u>Introduction to Six Sigma</u>	<u>1279380</u>	SkillSoft Course	2
<u>Problem Solving: Determining and Building Your Strengths</u>	<u>1310266</u>	SkillSoft Course	1
<u>Ethics and Risks: Why They Matter in Project Success</u>	<u>1327073</u>	SkillSoft Course	0.25

Technical Competencies

Technical (Click on title to view course description.)	TMS ID (Click to go to course in TMS.)	Learning Asset	CEUs
<i><u>*Introduction to Lean for Service and Manufacturing Organizations</u></i>	<u>1345900</u>	SkillSoft Course	1
<i><u>*Operations and Supply Chain Management</u></i>	<u>1368527</u>	SkillSoft Course	1
<i><u>*Operations Management: Inventory Management</u></i>	<u>1368529</u>	SkillSoft Course	1
<u>Five Steps to Perfection: Implementing Lean</u>	<u>1349514</u>	SkillSoft Business Impact Video	0.1
<u>Value Stream Mapping</u>	<u>1365313</u>	SkillSoft Business Impact Video	0.1
<u>Operations Management: Facilities Planning and Management</u>	<u>1371854</u>	SkillSoft Course	1
<u>Supply Chain Management</u>	<u>1279354</u>	SkillSoft Course	1.5
<u>Fundamentals of Purchasing and Vendor Management</u>	<u>2068032</u>	SkillSoft Course	1
<u>Purchasing: Finding Sources of Supply</u>	<u>2163968</u>	SkillSoft Course	1
<u>Selecting Suppliers and Administering Contracts</u>	<u>2071975</u>	SkillSoft Course	1
<u>Evaluating Supplier Performance and Managing Supplier Relationships</u>	<u>2157012</u>	SkillSoft Course	1
<u>Measurement: Assessment and Metrics</u>	<u>1279351</u>	SkillSoft Course	1.5

****Once you are in a course, you can use the Course Resources Support located on the bottom tool bar for every course to enhance your learning.

The screenshot shows the SkillSoft Course Player interface for the course "Managing Change: Dealing with Resistance to Change". The goal is "To recognize why employees resist change and to overcome resistance". The current course score is "N/A" and the completion status is "Started". The interface includes a "Table of Contents" and "Progress & Tests" tabs. A table lists course topics with their types, status, and current scores. A red callout box highlights the "Course Resources support and enhance your learning" text. A red arrow points from the "Resources" icon in the bottom toolbar to a list of resources: "Resources", "Course Index", "Job Aids", "SkillBriefs", "Take the Tour", "NASBA Information", "Settings", and "Print Scores/Completion Status".

	Type	Status	Current Score	Take Course Pre-test
Course Overview	Overview	<input type="radio"/>	N/A	
Overcoming Resistance to Change				Take Test
Lesson Pre-test		<input type="radio"/>		
Symptoms of Resistance to Change	Instruction	<input type="radio"/>		
Roots of Resistance to Change	Instruction	<input type="radio"/>		
Handling Resistance to Change	RolePlay	<input type="radio"/>		
Lesson Post-test		<input type="radio"/>		

Course Resources support and enhance your learning

Resources
Course Index
Job Aids
SkillBriefs
Take the Tour
NASBA Information
Settings
Print Scores/Completion Status

Click for list of books on the course topic
Helpful items to use on the job
1-2 page summaries for each course topic

As a user of the VA TMS you can now access Books24x7 Referenceware™. Books24x7 is an online library containing thousands of the latest business and technology books. You will be able to get access to the latest in technology content in the IT Pro collection, or best business topics and professional skills and development in the Business Pro collection. Office Essentials covers the popular desktop applications in easy to understand language and Well-Being Essentials will help you manage your life outside the office.

Easy to Access and Use

1. Login to the VA TMS – <https://www.tms.va.gov>

- For login and password help contact your local VA Administrator
- Visit the [Inside TMS](#) informational page to look up your local VA administrator, find VA TMS Orientation and How To's, as well as up-to-date VA TMS news and announcements.



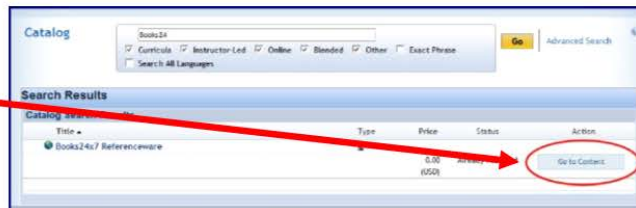
2. Locate Books24x7 in the Catalog

- Type "Books24" in the Catalog search box.
- Hit **Enter** or click on the **Search** icon



3. Launch the Books24x7 site

- Click on the **Go To Content** button on the Search Results page
- The Book24x7 portal will launch in a separate browser window.



Time Saver!! Use this [direct link](#) and enter your VA TMS ID & PW to go directly to the Book24x7 launch page.

4. Accept Membership Terms

- The **first time** you launch Books24x7 you will be presented with a welcome screen asking you to review and agree to the terms of the site Membership Agreement.
- Click the link to review the terms then click on the **I Agree** button.

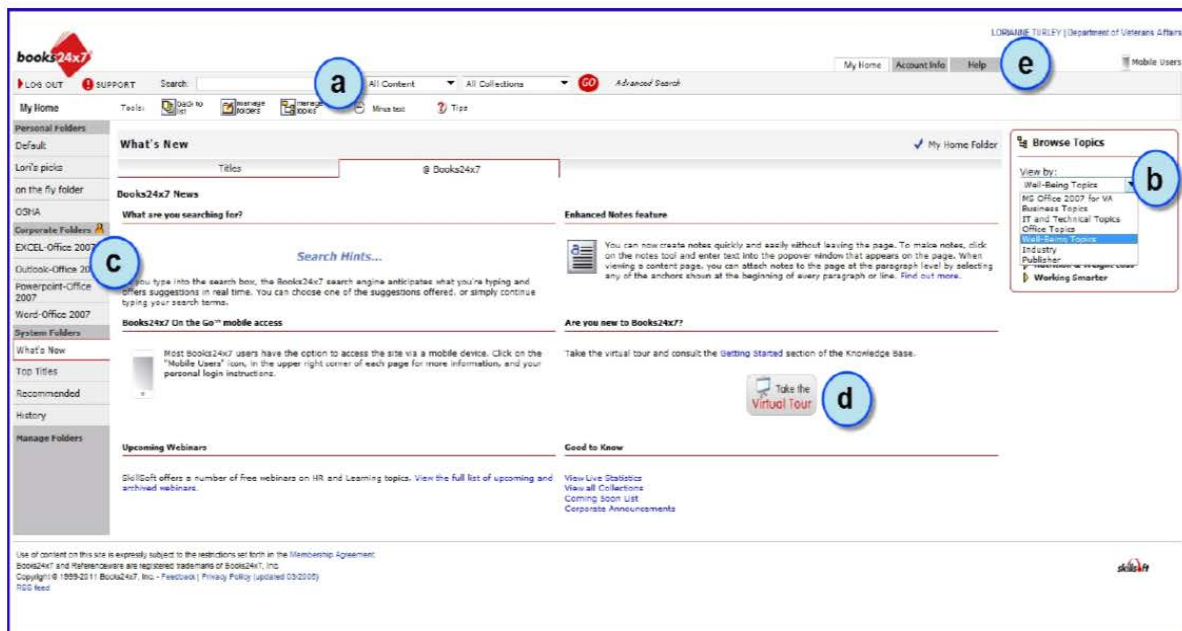


Updated 03/08/2012



5. Overview of the Books24x7 portal home page

- Enter a keyword, specific book title, or author in the **Search** box.
- Use the **Browse Topics** dropdown to find books by category.
- Using the **Folders** section on the left side of the screen, you can save your favorite titles in a **Personal Folder**, see recommended titles for VA initiatives in the **Corporate Folders** section, or find newly released titles in the **System Folders**.
- For a complete overview of Books features, tools and navigation, we recommend you spend 4 minutes taking the **Books Virtual Tour**.
- Click on the **Help** tab in the top toolbar for information and **Quick Reference Guides** on:
 - Using Books24x7 On the Go™ to access Books24x7 from your mobile device
 - Accessing Books24x7 Audio Books
 - Using Bookmarks & Notes



Updated 03/08/2012



Books24x7 On the Go™

Learning On the Move for the Mobile Work Force

Did you know that your Books24x7 subscription can be accessed from any web-browser enabled mobile device? This feature is called Books24x7® On the Go™ and it is available to all Books24x7 subscribers for no extra charge!

If you're on the road a lot and it's not always convenient to fire-up your laptop, Book24x7 On the Go™ may be the perfect solution for your information needs.

Imagine pulling down that piece of important information as you are heading for your next meeting, or reading a chapter of a leading business book on your smart phone while you're on the train or waiting for your flight.

How do you access the Books24x7 On the Go™ site?

To get started using the mobile site, you must first log into the VA TMS on a computer and launch the Books24x7 site. Then click on the Mobile Users icon in the upper right corner of the Book24x7 site home page to get your Books24x7 On the Go credentials and login instructions.



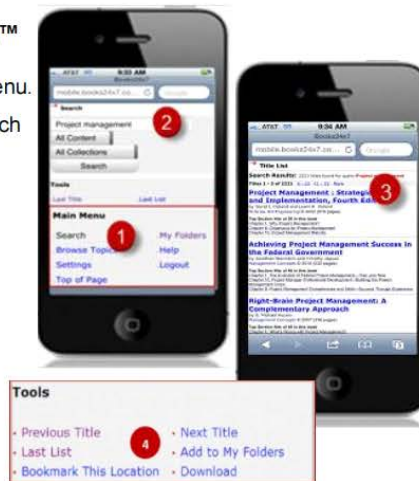
Then go to <http://mobile.books24x7.com> from your mobile device and enter your login credentials.

What You'll See When You Access Books24x7 On the Go™

The Books24x7 On the Go™ mobile site is optimized for low-bandwidth devices and delivers all of the major features of the primary Books24x7 platform. You'll find the rich functionality of the Books24x7 site is preserved with complete search, browse, and book navigation capabilities. All personal and corporate folders are accessible and you will have the ability to add books, bookmarks, and annotations to previously created personal folders.

Navigating Books24x7 On the Go™

1. Click on Search in the Main Menu.
2. Enter your Keywords and Search Options.
3. Choose the search result you would like to access.
4. Once you have accessed the title, you may read the full text online. Or, use the Tools options to Bookmark, add it to your Folders, or download chapters.



How to Install the Books24x7 Icon on Your iPhone

- Open a new browser on your iPhone via the Safari link on the bottom row of your Home screen.
- Enter the Books24x7 On the Go mobile url: <http://mobile.books24x7.com>;
- Once the Books24x7 mobile Login page appears, hit the "+" button (iPhone 3 series) or button (iPhone 4 series) at the bottom of the browser page.
- Click "Add to Home Screen".
- You will be asked to accept or rename the label Books24x7, and you will be able to preview the graphic which will display. Click Add.
- The shortcut -- which will look just like an App button -- will be added to your home screen(s) at the next available spot (it may appear on a second or third screen depending upon how many apps and shortcuts you already have).



Updated 09/27/2011



Books24x7 On the Go™

Learning On the Move for the Mobile Work Force

Books24x7 Chapters to Go for Mobile

This premium feature provides chapter-level downloads in PDF, Kindle-ready mobi or e-PUB formats for offline reading or printing. Users with access to the Books24x7 mobile site can also perform Chapters to Go downloads on the mobile site as well as in their regular Books24x7 account.

How it works:

- You are allotted a quota of 15 chapter downloads every 90 days that you can pull down to your PC or your mobile device.
- Your quota of downloads is refreshed every 90 days, resetting back to 15 available downloads regardless of whether you have used all or only a portion of the previous periods allotment.
- When in a chapter of a book, the "Chapters to Go Download" option will appear under the Tools area. Selecting this link will bring you to the Download Center enabling you to download the chapter.



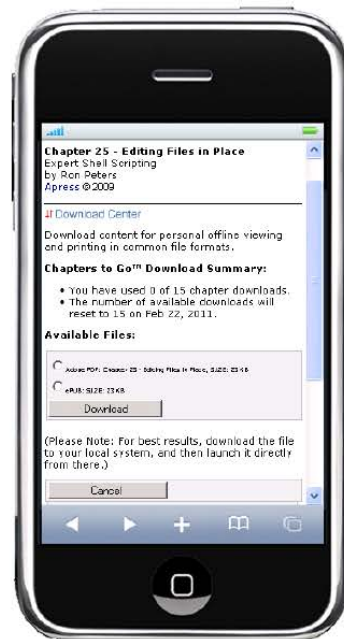
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Information on downloads executed from the mobile site is automatically synchronized with the user's Books24x7 account. The Account Info page of your Books24x7 account will provide detailed information on all downloads, including your quota status, the collection(s) that have this feature enabled and history of the chapters that you have already downloaded.



The Chapters to Go Download Center Lets You:

- View the number of downloads you have used and the number remaining
- View your refresh date
- Download the chapter using the 'Download' button



Updated 09/27/2011



Books 24 X7 Audio Books

The Books24x7[®] BusinessPro[™] collection has been enhanced to include a collection of audio books available in MP3 format for download. All audio books are distinguished with an icon of headphones on the book cover and the text (*Audio Book*) at the end of the title so that they are easily recognizable. There is no limit to the number of Audio Books you can download and Audio Books MP3 file downloads do not count against your Books24x7 Chapters-to-Go[™] download totals.



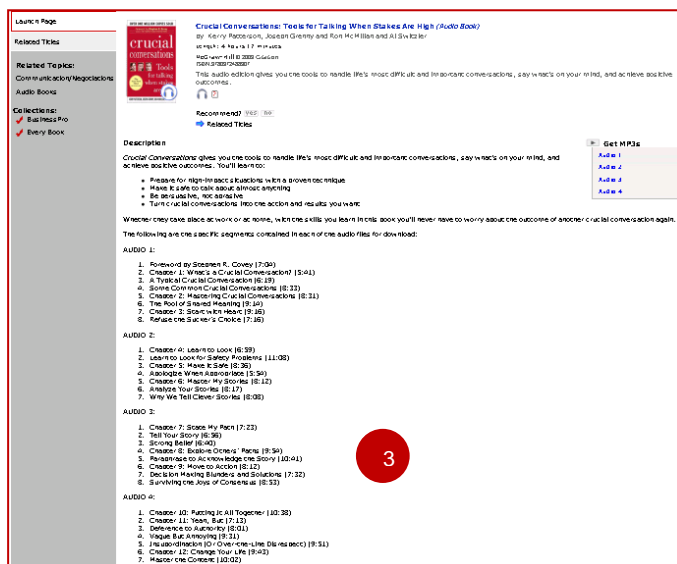
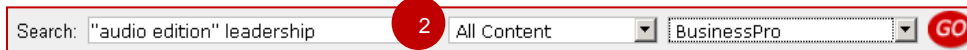
Easy to Access and Use – 2 ways to find Audio Books

1. Using the Browse Topics tree

- Select Business Topics from the 'View By' pull-down menu and click on the first topic – Audio Books.

2. Using the keyword Search

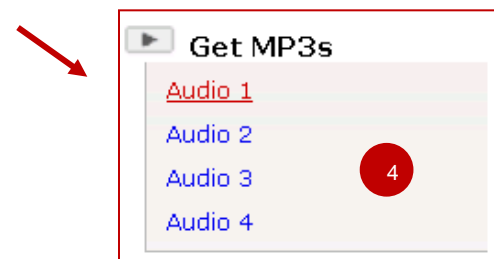
- Type the phrase "audio edition", with quotes, into the search box along with your other topical search terms



Click on a title to access the audio book's launch page. On the launch page, you can:

3. View the content for all of the downloadable MP3 files

4. Click on the audio files to download the MP3 files.



SkillSoft 24 x 7 Book Titles for Supply Chain Management

The 5 General Competencies by Levels

Search TMS by Title, Author or ISBN.

Competency	Level	Title	Author	ISBN
Communications	Apprentice	Business Communication	Harvard Business School	9781591391135
Communications	Apprentice	The AMA Handbook of Business Writing	K. Wilson & J. Wauson	9780814415894
Problem-Solving and Decision-Making	Apprentice	Harvard Business Review on Decision Making	Harvard Business School	9781578515578
Problem-Solving and Decision-Making	Apprentice	Decision Making and Problem Solving Strategies	J. Adair	9780749449186
Leadership	Journeyman	The Trustworthy Leader: Leveraging Power of Trust to Transform Your Organization	A. Lyman	9780470596289
Leadership	Journeyman	The Power of Emotional Intelligence	D. Goleman	9781934441176
Communications	Journeyman	Be the Star Facilitator or Presenter of Training	S. Cowan	9780874259292
Communications	Journeyman	Be Understood or Be Overlooked	G. Andrewartha	9781865089447
Program/Project Management	Journeyman	Handbook of Project Management	C. Dobie	9781741141252
Problem-Solving and Decision-Making	Journeyman	Step-by-Step Problem Solving	R. Chang & P.K. Kelly	9781883553111
Problem-Solving and Decision-Making	Journeyman	Turning Numbers into Knowledge	J. Koomey	9780970601919
Leadership	Master	The ASTD Leadership Handbook	ASTD	9781562867164
Leadership	Master	Harvard Business Review on Crisis	President and Fellows of Harvard	9781578512355

Competency	Level	Title	Author	ISBN
		Management	College	
Communications	Master	Great Communication Secrets of Great Leaders	J. Baldoni	9780071414968
Communications	Master	Facilitation Made Easy	E. Cameron	9780749443511
Program/Project Management	Master	Handbook of Project Management	C. Dobie	9781741141252
Problem-Solving and Decision-Making	Master	Supply Management and Procurement	T. Robert	9781604270631
Problem-Solving and Decision-Making	Master	Organization	J. Waclaw & A. Church	9780787957186
Forecasting & Demand Planning	Master	Supply Chain Transformation: Practical Roadmap to Best Practice Results	R. Sherman	9781118314449
Leadership	VA Senior Supply Chain Manager	The ASTD Leadership Handbook	ASTD	9781562867164
Leadership	VA Senior Supply Chain Manager	The CCL Handbook of Coaching	S.Ting & P. Scisco	9780787976842



SkillSoft 24 X 7 Book Titles for Supply Chain Management

The 16 Technical Competencies by Levels

Search TMS by Title, Author or ISBN.

Competency	Level	Title	Author	ISBN
Physical Distribution	Apprentice/ Journeyman	A Handbook of Logistics and Distribution Management, 3 rd Edition	A.Rushton, P. Croucher, & P. Baker	9780749446697
Sourcing	Apprentice/ Journeyman	Supply Management and Procurement: From the Basics to Best-in-Class	R. Turner	9781604270631
Supply Chain Fundamentals	Apprentice/ Journeyman	Essentials of Supply Chain Management, 3 rd Edition	M. Hugos	9780470942185
Supply Chain IT Management Systems	Apprentice/ Journeyman	Introduction to Supply Chain Management Technologies, 2 nd Edition	D. F. Ross	9781439837528
Inventory Management	Apprentice/ Journeyman	Fundamentals of Inventory Management and Control 3 rd Edition	M. Muller & G. Langenwalter	9780761213505
Physical Distribution	Master	The Supply Chain in Manufacturing, Distribution, and Transportation: Modeling, Optimization, and Applications	K.D. Lawrence, R.K. Klimberg & V.M. Miori	9781420079456
Sourcing	Master	Balanced Sourcing: Cooperation and Competition in Supplier Relationship	R.W. Turner	9781604270631
Supply Chain Fundamentals	Master	Harvard Business Review on Supply Chain Management	Harvard Business School Press	9781422102794
Supply Chain IT Management Systems	Master	On-Demand Supply Management: World Class Strategies, Practices and Technology	D. A. Smock, R.A. Rudzki, & S.C. Rogers	9781932159622
Inventory Management	Master	Inventory Best Practices, 2 nd Edition	S.M. Bragg	9781118000748
Physical	VA Senior Supply Chain	Global Logistics & Distribution Planning: Strategies for	D. Waters	9780749439309

Competency	Level	Title	Author	ISBN
Distribution	Manager	Management, 4th Edition		
Sourcing	VA Senior Supply Chain Manager	Supply Chain Strategies: Customer Driven and Customer Focused	T. Hines	9780750655514
Supply Chain Fundamentals	VA Senior Supply Chain Manager	Materials Management: An Executive's Supply Chain Guide	S. C. McDonald	9780470437575
Supply Chain IT Management Systems	VA Senior Supply Chain Manager	Supply Chain Management on Demand: Strategies, Technologies, Applications	C. An & H. Fromm	9783540244233
Inventory Management	VA Senior Supply Chain Manager	Supply Chain Strategies: Customer Driven and Customer Focused	T. Hines	9780750655514



Know Net 2 Introduction

Know Net 2 offers on-demand online learning, pre-training performance support, training, assessment, post training performance support and certificate programs for VA Logistics employees through The VA Agency Portal on Know Net 2. Logistics training courses on Know Net 2 teach the principles, concepts, processes and procedures involved in planning, implementing, and controlling the efficient, effective flow and storage of goods, services, and related information from point of origin to point of consumption for the purpose of conforming to customer requirements.

The VA workforce may access these courses by completing the account application form at http://www.knownet2.com/va_application_form.asp.

Upon successful completion of this form, access credentials will be issued for The VA Agency Portal on Know Net 2 (http://www.knownet2.net/va_portal/)

Two courses are available presently for the VA Logistics Workforce:

- ▶ Personal Property Management Desk Reference & Training Course
- ▶ Materiel Management Desk Reference & Training Course

Both:

- ▶ Are compliant with Federal Management Regulation (FMR), Federal Property Management Regulation (FPMR), Federal Acquisition Regulation (FAR) , VA Logistics Regulations, Policies & Guidance
- ▶ Incorporate ASTM Standards, Statements of Federal Financial Accounting Standards (SFFAS) and Statements of Federal Financial Accounting Concepts, (SFFAC)
- ▶ Are very comprehensive - each Lesson contains Learning Objectives, Module Resources, Lesson Topics and Lesson Resources – everything you need right at your fingertips!
- ▶ Award Certificates of Course Completion and Continuing Education Credits upon successful completion of the Assessments.

Know Net 2: Personal Property Management Desk Reference & Training Course

This Desk Reference & Training Course is dedicated to enhancing the professional practice of asset management i.e. the management of non-expendable personal property at VA. The competency-based comprehensive instruction on every aspect of Personal Property Management at VA is integrated with a great collection of performance support tools. Learning Objectives clearly communicate material that needs to be learned to excel!

- ▶ Introduction to Personal Property Management at VA
- ▶ Module I The Team
- ▶ Module II Legal Basis
- ▶ Module III Personal Property Types
- ▶ Module IV The Life Cycle
- ▶ Phase I Determination of Need
- ▶ Phase II Acquisition
- ▶ Phase III Accountability and Maintainability
- ▶ Phase IV Utilization & Disposal
- ▶ Module V Forms, Records & Reports
- ▶ Module VI VA Specific Training
- ▶ Conclusion to Personal Property Management at VA

Successful Completion of the Final Tests for All Modules and Phases shown below results in the Award of a Certificate of Completion and 6.0 Continuing Education Units (CEU).

Know Net 2: Material Management Desk Reference & Training Course

This Desk Reference & Training Course is dedicated to enhancing the professional practice of asset management i.e. the management of expendable personal property at VA. The competency-based comprehensive instruction on every aspect of Materiel Management at VA is integrated with a great collection of performance support tools. Learning Objectives clearly communicate material that needs to be learned to excel.

- ▶ Introduction to Materiel Management at VA
- ▶ Module I Overview
- ▶ Module III The Life Cycle
- ▶ Phase I Determination of Need
- ▶ Phase II Acquisition
- ▶ Phase III Accountability and Maintainability
- ▶ Phase IV Utilization and Disposal
- ▶ Module IV Safety
- ▶ Module V Distribution Optimization
- ▶ Conclusion to Materiel Management at VA

Successful Completion of the Final Tests for All Modules and Phases shown below results in the Award of a Certificate of Completion and 5.0 Continuing Education Units (CEUs).

Know Net 2 Performance Support

Performance Support can be accessed in The VA Agency Portal stand-alone for just-in-time learning or integrated into the Lessons in the Desk References & Training Courses for professional development:

- ▶ Best Practices & Voluntary Consensus Standards (VCS)
- ▶ Briefings & Presentations
- ▶ Catalogs (VA Catalog No.3)
- ▶ Checklists
- ▶ Decision Trees
- ▶ Forms & Online Reporting
- ▶ Frequently-Asked Questions (FAQs)
- ▶ Glossaries
- ▶ Law Libraries
- ▶ Links
- ▶ Models
- ▶ References and tables

The Know Net Help Desk may be contacted at any time on any issue at webmaster@knownet2.com

Supply Chain Management 101

The Supply Chain Management (SCM) 101/Know Net initiative is a content development project and a joint venture between the VHA-PLO Supply Chain Education and Talent Management (SCETM) and the Office of Acquisition and Logistics (OAL). Know Net 2 will assist to develop an online standardized education and training program for the Supply Chain Management 101 course. The course content will be delivered and accessible to all VA Logistic personnel and other VA employees via the Know Net VA portal. This course is currently under construction and will be made available when it is complete.

Defense Acquisition University



Another source of great information and training is the Defense Acquisition University (DAU). The VAAA and DAU have a Memorandum of Understanding that allows personnel across the VA to share resources between the academy and DAU. You can receive your own account and take classes using your CAC/PIV logon. The university provides a full range of basic, intermediate, and advanced certification training, assignment-specific training, applied research, and continuous learning opportunities. Included are selected courses that may be very helpful in your professional development. All the courses and continuous learning opportunities have been vetted on your behalf to expedite your search through the catalog. Included in this training announcement are courses that could be the most helpful in the logistics arena as well as contracting courses that are designed for the non-1102 series. You are still free to take whatever courses you choose. The VA workforce may access these courses by logging on with their CAC/PIV card at <http://www.dau.mil>.

The iCatalog tab on the top toolbar is the quickest way to find the Training Courses or the CLP Modules. Click on the appropriate tab (LOG or CLC, CON, etc...) DAU Help Desk 703-805-3459 | 1-866-568-6924

The schedules on the DAU website **include all the DAU offerings**. Some offerings are restricted to select organizations based on requirements generated by the components. To see what is available for you, you must view the offerings in your component's registration system. **Access your component's registration system.**

Most **DL** (distance learning) courses have a rolling admission, which means that they are offered on a continuous basis and enrollment is almost immediate. For some high-demand courses, you may experience a delay – placed in a wait status – for up to 2-3 weeks. Your enrollment will be activated automatically once space is available.

DAU Training Courses under the Logistics Tab

Description: LOG 101 Acquisition Logistics Fundamentals

Acquisition Logistics Fundamentals provides a broad overview of the role of acquisition logistics in the systems acquisition life cycle and systems engineering processes. Modules cover the logistics-relevant aspects of requirements identification, life-cycle costing, integrated product and process development, sustainment logistics, supportability analysis, product support, contracting, and contractor support.

Description: LOG 204 Configuration Management

This fast-paced, cross-disciplinary course teaches professionals about the interrelationship of configuration management to life cycle activities as well as configuration management concepts and basic practices such as configuration identification, status accounting, audits and verification, configuration change management, performance measures, and configuration management planning. The course also provides an overview of requirements to design, develop, implement, oversee, and operate a configuration management program across the system life cycle. Professionals will gain knowledge of the application and impacts on configuration management by current and emerging issues such as total life cycle systems management, product data management, unique-item identification, evolutionary acquisition, performance-based logistics, condition-based maintenance, prognostics and health management, and diminishing manufacturing sources and material shortages.

Description: LOG 235 Performance-Based Logistics

Performance-Based Logistics provides a dynamic, real-time learning environment oriented toward developing a range of logistics competencies. It challenges the participant to review current policy and demonstrate an understanding of how early integration of performance-based support concepts into the systems-development process leads to the achievement of DoD's logistics goals. It is intended for mid-level logistics professionals needing skills required to excel in today's demanding and dynamic product-support environment.

DAU Continuous Learning Modules

Logistics Tab

CLL 003- Deals with managing risks involved with systems and capabilities.

CLL 005- Deals with the development and the process of the life cycle.

CLL 006- Deals with applying cost-effective techniques to the real world.

CLL 013- Deals with packing, handling, storage and transportation.

CLL 020- Deals with Milestones, which is an internal part of PM in SCM.

CLL 034- Provides a basic understanding of the many SSN-LIN Automated Management and Integrating System (SLAMIS) modules and capabilities as

well as of the events that led to the development and need for this application, which replaced several legacy processes.

CLL 036- Provides a basic understanding of the evolution of product support and the role of the Product Support Manager (PSM) in its planning and execution.

CLL 037- Recognize key characteristics of Supply Chain Management.

CLL 041- Provides an overview of life cycle cost (LCC) analysis and briefly introduce key tools, including methodologies and process, as well as representative products of such analyses.

CLL 119- Covers basic concepts of the Total Life Cycle Systems Management.

CLL 120- Covers items managed by the Department of Defense and the federal supply system that have a Shelf-Life (expiration date)

CLL 201- Fundamentals in Diminishing Manufacturing Sources and Material Shortages

CLL 202- The module provides concise Diminishing Manufacturing Sources and Material Shortages (DMSMS) information for executives or program managers.

CLL 203- Essentials module is for professionals who have a working knowledge of DMSMS regulations and policies, and it is recommended that professionals complete CLL 201 and CLL 202.

CLL 204- Case Studies module is for professionals who have a working knowledge of DMSMS regulations and policies, and it is recommended that professionals complete CLL 201, CLL 202, and CLL 203.

CLL 205- Diminishing Manufacturing Sources and Material Shortages (DMSMS) for Technical Professionals; While not mandatory, it is assumed that you have previously taken the DMSMS Fundamentals, D L A DMSMS Essentials, and DMSMS Case Studies modules, and have a working knowledge of these topics.

***Other Recommended Modules:**

(Some benefit may be found in these courses)

- *CLL 032-** Possible listing has basics on how to develop basic skills for identifying possible non-conforming and suspect counterfeit items.
- *CLL 033-** Possible listing has information on logistician's responsibilities during technical reviews and how to prepare and participate in a review.
- *CLL 042-** Addresses the importance of defining and understanding supportability analysis techniques, procedures and tools that are available to conduct supportability analysis.
- *CLL 056-** Provides the learner with information regarding the terminology, processes, acquisition policy, and considerations and challenges that impact DoD software system sustainment.
- *CLL 057-** Describes the process of LORA, (Level of Repair Analysis) its benefits, its limitations and when it is conducted. This module also introduces the broad concept of Supportability Analysis and how LORA interfaces with other design and support analyses necessary to maintain the operational readiness of military systems and equipment.

DAU Contracting Courseware and CLPs for Non-1102, under CON Tab

Description CON 121 Contract Planning

Contract Planning will introduce personnel new to the contracting field to their role as a business advisor in the acquisition process. It focuses on the students' role in understanding their customers' mission and their ability to plan successful mission support strategies based upon their knowledge of the contracting environment and their customer needs. Students will learn how to use the Federal Acquisition Regulation (FAR) and Defense Federal Acquisition Regulation Supplement (DFARS), conduct effective market research, develop alternative acquisition strategies, and understand how socioeconomic programs support the acquisition planning process.

Objectives

[Download Course Objectives](#)

Target Attendees

This course is designed for personnel new to the Contracting Career Field (Civilian OCC Series 1102) or non-contracting personnel that play a role in the acquisition process.

Prerequisite(s)

CON 090, Federal Acquisition Regulation (FAR) Fundamentals (Only required if assigned to the Contracting Career Field)

Predecessor Course(s)

Acceptable as a substitute for this course until the acceptance date specified below.)

Predecessor	Predecessor Course Title	PDS Code	Accepted Until
CON 115	Contracting Fundamentals	ZJD	INDEF
	OR		
CON 110	Mission-Support Planning	BEO	30-Sep-2013
	AND		
CON 111	Mission Strategy Execution	BE8	30-Sep-2013
	AND		
CON 112	Mission-Performance Assessment	BE9	30-Sep-2013
	AND		
CON 120	Mission-Focused Contracting	JHN	30-Sep-2013

Course Length

Approximately 12 hours to complete

Additional Course Information

Delivery Mode	Distance Learning	<u>Continuing Education</u>	1.2
Equivalent Courses	Yes	<u>Units</u>	
ACE Recommended Credits	N/A	Continuous Learning Points	12
PDS Code	ZRS	Reservist Retirement Points	3
Additional Public Information	<u>YES</u>	Historical Allocations	

Description CON 124 Contract Execution

Contract Execution is the second of three online Level I contracting courses. It focuses on executing the acquisition planning through soliciting industry and awarding a contract. It provides students with the knowledge necessary to execute an acquisition that optimizes customer mission performance. Students will learn the techniques and benefits of early industry involvement in shaping requirements. Students will learn basic procedures for acquisition of both commercial and noncommercial requirements, effectively conduct analysis of market data, and determine when a price is fair and reasonable. Finally students will learn how to conduct basic competitive acquisitions, process awards, and handle protests before and after contract award.

Objectives

[Download Course Objectives](#)

Target Attendees

This course is designed for personnel new to the Contracting Career Field (Civilian OCC Series 1102) or non-contracting personnel that play a role in the acquisition process.

Prerequisite(s)

- CON 090, Federal Acquisition Regulation (FAR) Fundamentals (Only required if assigned to the Contracting Career Field)
- CON 121, Contract Planning

Predecessor Course(s)

(Acceptable as a substitute for this course until the acceptance date specified below.)

Predecessor	Predecessor Course Title	PDS Code	Accepted Until
CON 115	Contracting Fundamentals	ZJD	INDEF
	OR		
CON 110	Mission-Support Planning	BEO	30-Sep-2013
	AND		
CON 111	Mission Strategy Execution	BE8	30-Sep-2013
	AND		
CON 112	Mission-Performance Assessment	BE9	30-Sep-2013
	AND		
CON 120	Mission-Focused Contracting	JHN	30-Sep-2013

Course Length

To be determined

Additional Course Information

Delivery Mode	Distance Learning	Continuing Education Units	1.3
Equivalent Courses	Yes	Continuous Learning Points	13
ACE Recommended Credits	N/A	Reservist Retirement Points	3
PDS Code	ZRT	Historical Allocations	Mouse Over for Past CEU/CLPs
Additional Public Information	<u>YES</u>		

Description CON 127 Contract Management

Contract Management is the final of three online courses. This course builds on the foundation established in CON 121 and CON 124 and provides students with the knowledge necessary to identify and utilize appropriate performance metrics when evaluating contractor performance. Students will explore processes for working with their customer to ensure contract performance is meeting mission requirements. Students will explore performance assessment strategies and remedies for contractual non-compliance, how to make and price contract changes after award, handle disputes, and finally how to close out completed contracts. Additionally, students will gain a fundamental knowledge of the characteristics and principles of the contract termination process.

Objectives

[Download Course Objectives](#)

Target Attendees

This course is designed for personnel new to the Contracting Career Field (Civilian OCC Series 1102) or non-contracting personnel that play a role in the acquisition process.

Prerequisite(s)

- CON 090, Federal Acquisition Regulation (FAR) Fundamentals (Only required if assigned to the Contracting Career Field)
- CON 121, Contract Planning
- ☐ CON 124, Contract Execution

Predecessor Course(s)

(Acceptable as a substitute for this course until the acceptance date specified below.)

Predecessor	Predecessor Course Title	PDS Code	Accepted Until
CON 115	Contracting Fundamentals	ZJD	INDEF
	OR		
CON 110	Mission-Support Planning	BEO	30-Sep-2013
	AND		
CON 111	Mission Strategy Execution	BE8	30-Sep-2013
	AND		
CON 112	Mission-Performance Assessment	BE9	30-Sep-2013
	AND		
CON 120	Mission-Focused Contracting	JHN	30-Sep-2013

Course Length

To be determined

Additional Course Information

Delivery Mode	Distance Learning	<u>Continuing Education</u>	
Equivalent Courses	Yes	<u>Units</u>	1
ACE Recommended Credits	N/A	Continuous Learning Points	10
PDS Code	ZRU	Reservist Retirement Points	3
Additional Public Information	<u>YES</u>	Historical Allocations	Mouse Over for Past CEU/CLPs

FAC-COR Class Level 1

The Contracting Officer's Representatives (CORs) play a critical role in ensuring that contractors meet the commitment of their contracts. They ensure proper development of requirements and assist Contracting Officers in managing their contracts. DAU will offer this level I course that is recognized by the VA. Level II can be taken at the VAAA via distance learning. This certification is another avenue to use for further professional development. You may then be called upon to act as a COR on a variety of projects in the logistics field.

CLC 106 – The COR with a Mission Focus (under CLPs CLC Tab)

Description The COR with a Mission Focus
The Contracting Officer's Representative with a Mission Focus module will provide professionals with the basic skill set needed to be a contracting officer's representative. It will provide an overview of the acquisition process, teaming, ethics and integrity, authorities, contract classification, contract types, proper file documentation, performance assessment methods, remedies for poor performance, invoice requirements, contract modifications, and contract management. The construct of this module provides a flexible training set that can be tailored to your agency's contracting officer's representative training certification program.
Objectives
Target Attendees
n/a
Prerequisite(s)
None

Predecessor Course(s)

(Acceptable as a substitute for this course until the acceptance date specified below.)

Predecessor	Predecessor Course Title	PDS Code	Accepted Until
None	None	None	None

Course Length

Approximately 8 hours to complete

Additional Course Information

Delivery Mode	Continuous Learning	Continuing Education Units	0
Equivalent Courses	None	Continuous Learning Points	8
ACE Recommended Credits	N/A	Reservist Retirement Points	2
PDS Code	ZDD	Historical Allocations	Mouse Over for Past CEU/CLPs
Additional Public Information	N/A		

Notes

[Technical requirements for this course.](#)

You have 60 days to complete this course.

This course contains an end of module test that must be passed with a 100% score.

After passing your exam, please be sure to complete the required Module Survey from the Table of Contents. You will not be graduated from the module until you have completed the Survey. If you experience any difficulty in completing the Survey, please contact the DAU Help Desk to ensure that you receive proper credit.

VA Acquisition Academy



The VA Acquisition Academy (VAAA) was created to address the growing acquisition workforce challenge facing the Department of Veterans Affairs and the Federal Government overall. With the downsizing from the last decade and the loss of institutional knowledge resulting from baby-boomer retirements, the acquisition workforce has been strained to keep pace with the increased amount of and complexities associated with outsourced work in support of the VA mission. In addition, oversight of the acquisition function across the entire Federal Government has grown dramatically in recent years. All of this, combined with recent mandates by the Office of Federal Procurement Policy (OFPP), as implemented by the Federal Acquisition Institute to meet required certification standards for the acquisition workforce, prompted the VA to build the VAAA.

Through our professional schools — Acquisition Internship, Contracting Professional, Program Management, Facilities Management, and Supply Chain Management — the VAAA is committed toward not only meeting OFPP certification mandates, but also toward ensuring that our training curriculum takes a holistic and synergistic approach to:

- ▶ Create a workforce that is regarded as “best in class” where acquisition professionals are referred to as “trusted business advisors” who are sought out by their peers and customers for their expertise in crafting the most effective and efficient acquisition strategies to meet mission needs.
- ▶ Incorporate electives in each school that addresses the entire suite of competencies needed for success: innovation, leadership, team building, communication, interpersonal skills, and others.
- ▶ Align course content to achieve greater consistency and standardization in performing the acquisition function that is grounded by the Federal Acquisition Regulation’s (FAR) Guiding Principles for exercising sound business judgment.
- ▶ Leverage institutional knowledge and wisdom of the VA’s existing acquisition workforce by creating knowledge sharing activities and opportunities for all employees coming through our programs.
- ▶ Bridge the gap that often exists between program and contracting offices to create “acquisition teams” that are committed to collectively achieving results.

For more details go to <http://www.acquisitionacademy.va.gov>

VAAA Courseware: Program Management School

FAC-COR Certification Requirements

Where the previous FAC-COTR had just one level of certification for all COTRs, the new FAC-COR has three levels of certification with varying requirements for training, experience, and continuous learning, depending on the types of contracts being managed. Generally, and in accordance with agency guidance, CORs should be developed and assigned as follows:

- 1. Level I** – 8 hours of training and no experience required. This level of COR is generally appropriate for low-risk contract vehicles, such as supply contracts and orders.
- 2. Level II** – 40 hours of training and one (1) year of previous COR experience required. These CORs may be called upon to perform general project management activities and should be trained accordingly. This level of COR is generally appropriate for contract vehicles of moderate to high complexity, including both supply and service contracts.
- 3. Level III** – 60 hours of training and two (2) years of previous COR experience required on contracts of moderate to high complexity that require significant acquisition investment. Level III CORs are the most experienced CORs within an agency and should be assigned to the most complex and mission critical contracts within the agency. These CORs are often called upon to perform significant program management activities and should be trained accordingly. At a minimum, those CORs for major investments, as defined by OMB Circular A-11, shall generally be designated as Level III CORs.

FAC-COR Level II (TMS ID #3729302) Online Course

The FAC-COR Level II course is a highly engaging, interactive, instructor-led online class, held four hours per day for eight days. The virtual course is designed to provide individuals with the knowledge and skills needed to properly execute the COR responsibilities such as acquisition planning, market research, and contract performance management. These skills will ensure that the acquisition workforce continues its mission of providing a full range of innovative, cost-effective business solutions and responsive services tailored to meet the ongoing and emerging needs of our customers. The 32-hour online course consists of several modes of instruction to include lecture, webinar, individual and group exercises and discussion, taking elements from both instructor-led and web-based training. The training is centered on a toolkit for everyday use to support future COR tasks and responsibilities. Participants will gain necessary knowledge, skills, and abilities to apply COR practices in real-world situations. At the completion of the course, participants will possess a clear understanding of how to fulfill obligations as a level II COR, and will receive a certificate of completion which can be used, along with documentation of COR Level I training (or previous certification) and one year of COR experience to apply for COR Level II certification. This course requires:

- Dedicated phone line to participate in the conference call
- An internet-connected computer that supports Adobe connect software

Course Length:

32 hours, 8-days, 4 ½ hours each day, over 2 weeks

11:00 a.m. to 3:30 p.m., Eastern Time (10:30 AM on the first day of class.)

VA Employee Course Cost: Tuition funded by ADVANCE

For COR Level II courses access the COR Course Schedule. For registration you will use TMS with your login. Use the search window with TMS ID# 3729302.

Contact cortraining@va.gov with any questions.

FAC-P/PM Certification

The Program Management School was created to address the development requirements from the Office of Management and Budget mandate to certify all federal government program and project managers.

After completing the training, participants receive the federally-recognized FAC-P/PM certification, which is also recognized to meet the training requirements for the Program Management Professional certification from the Program Management Institute.

The Program Management School is a strategic partner in the effort to implement best-in-class program and project management in the Department of Veterans Affairs and throughout government. There are three levels of certification based on complexity of projects and time involved in the Program and Project Management field. The levels are Entry, Mid-Level and Senior level. Refer to the VAAA website for all clarification on all course prerequisites, course offerings and class schedules. Below are the descriptions of the Entry Level FAC- P/PM certification level.

Acquisition Fundamentals of Program and Project Management

The VA Acquisition Academy, Department of Energy (DoE), and the Federal Acquisition Institute (FAI) have teamed to create a new course offering for entry level certification. The new course “Acquisition Fundamentals of Program and Project Management” will be a blended course, combining a distance learning (DL) online course of approximately 40 hours with a one week resident classroom course. The DL increment is a prerequisite before entering the classroom phase, and completing both course increments is required for full course credit. The new course is scheduled to be piloted in January 2014

Course Type: Blended **Course Length:** 40 hours DL; 40 hours classroom

Entry Level Concept Definition

The Concept Definition course is the first 4 days of a 15 day series designed to provide program/project management skills. Following a best practices model, the VA

Enterprise Program/Project Management Training Model (EP/PMM) aligns FAC-P/PM competencies to the actual program/project life cycle.

Concept Definition for Entry Level Project Managers is designed to help participants obtain a basic understanding and awareness of activities in the Concepts Definition phase. Participants will examine project management and leadership practices as they relate to the entry-level project manager.

Course Type: Classroom Courses

Course Length: 4-days

Entry Level Concept Planning

The Concept Planning course is the second 5 days in the 15 day series designed to provide program/project management skills. Following a best practices model, the VA Enterprise Program/Project Management Training Model (EP/PMM) aligns FAC-P/PM competencies to the actual program/project life cycle.

Concept Planning for Entry Level Project Managers is designed to help participants obtain a basic understanding and awareness of activities in the Concept Planning phase. Participants will examine project management, acquisitions, earned value management and cost estimating, and leadership practices as they relate to the entry-level project manager.

Course Type: Classroom Courses

Course Length: 5-days

Entry Level Development and Implementation

The Development and Implementation course is the 3rd course and 3 days in length of a 15 day series designed to provide program/project management skills. Following a best practices model, the VA Enterprise Program/Project Management Training Model (EP/PMM) aligns FAC-P/PM competencies to the actual program/project life cycle.

Development and Implementation for Entry Level Project Managers is designed to help participants obtain a basic understanding and awareness of activities in the Development and Implementation phases. Participants will examine project management, acquisitions, earned value management and cost estimating, and leadership practices as they relate to the entry-level project manager.

Course Type: Classroom Courses

Course Length: 3-days

Entry Level Operations & Maintenance/Closeout

The Operations, Maintenance, and Closeouts course is the last course and 3 days of a 15 day series designed to provide program/project management skills. Following a best practices model, the VA Enterprise Program/Project Management Training Model (EP/PMM) aligns FAC-P/PM competencies to the actual program/project life cycle.

Operations, Maintenance, and Closeout for Entry Level Project Managers is designed to help participants obtain a basic understanding and awareness of activities in the Operations, Maintenance, and Closeout phases. Participants will examine project management and leadership practices as they relate to the entry-level project manager.

Course Type: Classroom Courses

Course Length: 3-days

VAAA Courseware: Contracting Professional School

The Customers Role on the Acquisition Team Online Course

Description: This introduction to the Government Acquisition Process is to serve as an overview for non-procurement personnel. The intent is to familiarize and better prepare these individuals for work in Government procurements, and to acknowledge the importance of their role as members of the Procurement Team. This course is divided into seven modules to be completed in sequence. They are all on-line. The seven modules include:

	Title	TMS Number	Length
1	Procurement Overview	3768435	0.5
2	Procurement Process	3768441	0.5
3	Procurement Package Development	3768438	0.5
4	Pre-solicitation/Solicitation	3768440	0.5
5	Proposal Evaluations	3768442	0.5
6	Award preparation/Award/Post Award/Closeout	3768436	0.5
7	Unauthorized Commitment (UAC)	1701572	1.0

This course is part of the SCMS curriculum.

Federal Acquisition Institute

FEDERAL
ACQUISITION
INSTITUTE



Established in 1976 under the Office of Federal Procurement Policy Act, The Federal Acquisition Institute has been charged with fostering and promoting the development of a federal acquisition workforce. FAI facilitates and promotes career development and strategic human capital management for the acquisition workforce.

FAI supports more than 50 comprehensive training courses in traditional and distance settings that range from the entry-level "Shaping Smart Business Arrangements" to team training such as "Performance Based Acquisition" and focused topics on "Risk Management" and "Earned Value Management" to prepare men and women for leadership in the acquisition workforce in which they serve.

You must register through the FAITAS System at FAI.

<http://www.fai.gov>

FAC-017 COR Refresher

Description:

This refresher course consists of two modules:

Module 1 –entitled “Bridging the Gap” provides a review of course content taken from the COR certification course using a board game main screen and a scoring device. Module 1 tests the learners recall and ability to apply key COR concepts in response to scenario-based questions.

Module 2-COR Contract Administration, comprises 10 performance-based exercises using a threaded case study of a service contract as the vehicle through learners will exercise COR’s authorities, duties, and responsibilities when administering a contract.

Who Should Attend: Employees in the acquisition workforce interested in understanding the authorities, duties and responsibilities of the COR.

Prerequisites: None

CLPs: 8

FAC 023-Basic Contracting for GSA Schedules

Description:

In this module, you will learn about the procedures for placing orders for supplies and services against Multiple Award Schedules as outlined in the FAR Subpart 8.4. The module is not about general FAR procedures such as protests, acquisition planning, preparation of statements of work and contract files management, but does discuss these topics as they relate to Schedules contracting and ordering procedures.

Who Should Attend: Employees in the acquisition workforce interested in learning about the procedures for placing orders for supplies and services against Multiple Award Schedules.

Prerequisites: None

CLPs: 4

FAC 024 GSA Global Supply

Description:

In this module you will learn about the GSA Global Supply program and its role within the national Supply system. Information on GSA managed products, as well as key ordering and fulfillment information, will also be covered.

Who Should Attend: Employees in the acquisition workforce interested in learning about the global supply program.

Prerequisites: None

CLPs: 2

Membership in Professional Logistics Organizations and Other Educational Sources

There are many organizations in the private sector that also offer professional development courses and are an additional source of education, resource and networking opportunities. There are costs associated with many of the organizations and courses, but many are reduced with our VA corporate membership. They do continue to be an excellent source of industry best-practices and logistics recognition and certification programs.

Becoming a member of the right organization opens the door to a wealth of expertise. You will be exposed to many networking opportunities, information and resources. Additionally, professional logistics groups may also provide invaluable services that include new products, education opportunities and industry support. When looking for membership with an American logistics association, remember the following:

1. Make sure the logistics group(s) you're interested in is credible. Check the Better Business Bureau or other industry accreditations.
2. Most organizations charge fees for memberships, so make sure you're getting your money's worth before you pay.
3. The programs and organizations listed in this training announcement are informational only and are not endorsed for memberships or as programs of study from the VAAA or the VA. They are listed merely to educate and illustrate some of the many opportunities that are present in the private sector for additional avenues of professional development.

Association of Healthcare Resource and Materials Management (AHRMM)



The Association for Healthcare Resource & Materials Management (AHRMM) is the premier membership group for healthcare supply chain professionals. AHRMM strives to provide the education, information, and resources necessary for its members to remain at the top of their field. With approximately 4,000 members worldwide, AHRMM offers numerous opportunities for professionals to reach their highest potential.

Information: <http://www.ahrmm.org/>

Certificate Programs

Whether you are entering the field, climbing the career ladder, or simply want to learn more about various disciplines within the healthcare supply chain profession, take AHRMM's certificate programs to obtain the key tools to succeed in your field. By the end of each online program, you will be equipped with a comprehensive knowledge of the responsibilities related to that discipline and a certificate distinguishing you as a trained professional. Four online certificate programs include:

- Essentials of Purchasing Certificate
- Essentials of Inventory Control Certificate
- Essentials of Negotiations Certificate
- Essentials of Logistics Certificate

Each certificate program consists of four modules, with an exam after each module. Upon successful completion of the four modules, you will receive a certificate in that area of healthcare supply chain management and if you complete all four certificates, you will earn the Essentials of Healthcare Supply Chain Series Certificate.

E-Learning Courses

AHRMM offers 13 traditional online eLearning courses in the areas of Distribution, Finance, Technology Solutions, Purchasing, Strategic Planning, Clinical Resource Management, and Professional Development.

Membership Costs:

Category	Description	Dues
Supply Chain Provider	Individuals employed by a healthcare provider – hospitals, acute care facilities, non-acute care facilities, etc.	\$125
Affiliate/Supplier	Individuals employed by vendors, GPOs, consultants, trade press, etc.	\$180
Active Duty Military	Individuals serving as active duty military personnel	\$125
Supply Chain Executive	Provider members with titles as CEO, VP, EVP, etc.	\$170
Young Professional Associate	Provider or military members age 30 or younger	\$100
Full-time student	Individuals enrolled as full-time students	\$90
Retiree	Individuals retired from the work force	\$100

VA Membership: The VA has a contract with AHRMM for 216 memberships designated to specific VA facilities. The Acquisition Academy is not included in the contract. The pricing for VA members is \$125 per membership.

Contact:

Catherine Curruth, CAE

ccarruth@aha.org

312-422-3846

APICS



American Production and Inventory Control Society, (APICS).

The Association for Operations Management is the global leader and premier source of the body of knowledge in supply chain and operations management, including production, inventory, materials management, purchasing, and logistics. APICS recognizes the contributions supply chain and operations management professionals make to their employers and the global economy and have developed a comprehensive suite of educational resources, including education, training, industry publications and research, and world-renowned certification programs opportunities for career development, networking, and best practice sharing local and global membership and affiliation opportunities worldwide.

Information: <http://www.apics.org/>

Choose from a variety of APICS courses offered in your community or online. In addition to APICS certification review courses, APICS courses cover critical supply chain and operations management functions, including

Foundational courses for individuals new to supply chain and operations management or not directly involved in their organizations' supply chain operations.

- APICS Customer-Focused Supply Chain Management

- APICS Principles of Operations Management

- APICS Introduction to Enterprise Resources Planning

APICS certification review courses for individuals interested in earning the APICS CPIM or CSCP designations.

APICS Certified in Production and Inventory Management

APICS Certified Supply Chain Professional

In-demand courses and workshops on topics including lean enterprise, global sourcing, and more.

APICS Lean Enterprise Workshop Series

APICS Global Sourcing Workshop Series

APICS Inventory Control Workshop Series

Theory of Constraints: Concepts and Principles Workshop Series

Membership Costs:

Tier	Number of employees for membership	Annual dues per employee
Tier 1	5 – 24	\$200
Tier 2	25 – 50	\$190
Tier 3	50>	\$180

VA Membership: APICS does not have corporate memberships. All memberships are on a single person basis, including “Enterprise Memberships” where a company buys a number of individual memberships in bulk and distributes them to their employees.

Contact:

Isaac Sher – Customer Service Associate

isher@apics.org

800-444-2742 option 4

SOLE



The International Society of Logistics Engineers ('SOLE' or 'the Society') is a non-profit

international professional society composed of individuals organized to enhance the art and science of logistics technology, education and management. The Society is in no way sponsored by any group, company or other association. SOLE was founded in 1966 as the Society of Logistics Engineers "to engage in educational, scientific, and literary endeavors to advance the art of logistics technology and management."

Information: <http://www.sole.org/>

SOLE Certification and Recognition Programs

The practice of logistics is a professional discipline. The Society's professional certification and recognition programs recognize the professional stature and accomplishments of logisticians within commerce, industry, defense, international, federal and local government agencies, as well as in academic and private institutions. The adoption of a certification program in October 1972 was a major step by SOLE to further the accreditation of professionals in the logistics field. This certification program was expanded in 2005 to include recognition of accomplishments for individual prior to certification in their profession. The certification program was further expanded in 2006 to recognize professionals in the sub-discipline of Logistics Chain Management. The expanded certification program recognizes the functional interrelationships within the professional responsibilities of logisticians regardless of their occupational roles.

Starting early in the logistician's career, he/she begins by earning the recognition as a Demonstrated Logistician, then Demonstrated Senior Logistician and finally Demonstrated Master Logistician. These recognitions are provided based on continuous experience and professional development.

The next step in the process provides for certification in Logistics Chain Management as a Certified Master Logistician (CML).

The ultimate recognition in the profession is attained through the achievement of certification as a Certified Professional Logistician (CPL). This certification covers the

entire scope of practice that the logistics professional will engage in during his/her career.

Membership Costs:

Category	Description	Cost
Regular Membership	An individual working (or interested) in the logistics profession or in a related activity who has demonstrated competence in the practice of logistics or who seeks to improve their competence through professional activities. There is a one-time new member application processing fee of \$10.00.	New Member Rates: 1 year - \$140 USD, 3 years - \$370 USD Renewal Rates: 1 year - \$130 USD, 3 years - \$360 USD
Student Membership	An individual carrying at least 30 percent of a full-time academic program in the field of logistics as a graduate or undergraduate in a school of recognized standing. Persons drawing full salaries while attending college are not eligible. Proof of student enrollment is required.	New Member Rate: 1 year - \$40 USD Renewal Rate: \$40 USD
Young Logistician Membership	Any individual less than 35 years of age working in or interested in the field of logistics. Individuals can remain in this category for one year only. Student members are eligible to move into this category after completion of their studies. All other categories of membership are not eligible to transfer into this category.	Price: 1 year - \$75 USD Renewal Rate: must renew as regular member
Retired Membership	An individual who is fully retired from the active labor force.	New Member Rate: 1 year - \$85 USD Renewal Rate: \$75 USD
Corporate Membership	Group membership for a company or organization. Corporate memberships help to support a wide range of activities that are vital to the advancement of logistics in business, government, and academia. Corporate membership contributions will enable the Society to develop and implement a system for expanding SOLE's awareness program; enhance the services available to the members of the Society through its certification program; further development of courses and training opportunities; expand publications and promote	Up to 49 employees (includes three free memberships): 1 yr. - \$1,000 50 to 500 employees (includes six free memberships): 1 yr. - \$2,000 Over 500 employees

Category	Description	Cost
	new publicity efforts.	(includes nine free memberships): 1 yr. - \$3,000

VA Membership: VA does not have a corporate membership.

Contact:

SOLE- The International Society of Logistics

solehq@erols.com

301-459-8446

Supply Chain Council (SCC) is a global nonprofit organization whose methodology, diagnostic, and benchmarking tools help nearly a thousand organizations make dramatic and rapid improvements in supply chain processes. SCC has established the supply chain world's most widely accepted framework for evaluating and comparing supply chain activities and their performance. The framework—the Supply Chain Operations Reference (SCOR[®]) model—lets organizations quickly determine and compare the performance of supply chain and related operations within their company or against other organizations. SCC continually advances its tools and educates members about how organizations are capitalizing on those tools. By using its tools, SCC members are able to rapidly overcome the first difficult step in supply chain improvement: determining what processes to improve first and how much to improve them.

Members also use SCC's reference models to guide the consolidation of internal supply chains (which results in significant cost reductions from eliminating duplicative assets); create standard processes and common information systems across business units (which generates major cost savings, cycle-time and quality improvements); and create a common scorecard by which customers can measure their performance and by which SCC members can measure suppliers' performance (which can lead to major cross-organizational process improvements).

To help members maximize the value of SCC's reference models, the organization provides a benchmarking database by which organizations can compare their supply chain performance to others in their industries; training so that managers can master the use of the reference models; and conferences at which supply chain and senior business executives can learn how SCC members have used the organization's services to make dramatic improvements in supply chain and overall financial performance.

Information: <http://supply-chain.org/about>

SCC Website Access

This website is divided into a "public" and a "members only" section. Nonmembers are welcome to browse the public section information including the SCOR overview materials; IT vendors, consultants, and researchers that support SCOR; calendar of upcoming events; links to other related organizations; and general information on the organization. For a nominal annual fee, members have access via password to the current version of SCOR, complete contact information of all members, and access to conference presentations, white papers, and research study results conducted by members and others under the auspices of Supply Chain Council.

Membership Costs:

VA Membership: The VA has a corporate membership with the Supply Chain Council. The SCC does not have individual memberships. The VA corporate membership allows VA employees discounts on all courseware. SCOR training is half off of the public offering for the course.

Contact:

Jacqueline Keus

info@supply-chain.org

ASTL



The American Society of Transportation and Logistics (ASTL) is the premier professional organization for transportation and logistics professionals. Founded in 1946 by industry leaders, ASTL strives to promote and ensure the highest level of global standards through professional certification in the field of transportation and logistics. ASTL certification programs are used throughout business, academia, and governments worldwide. Our worldwide advocacy for logistics and transportation is supported by our globally-recognized credentials, our extensive research journal, and our professional development opportunities. The CTL (Certified in Transportation and Logistics) Certification Program began in 1948. ASTL also offers the Global Logistics Associate (GLA), Professional Designation in Logistics and Supply Chain Management (PLS), and the Distinguished Logistics Professional (DLP.)

Information: <http://www.astl.org>

Mission

ASTL's mission is to advance knowledge and career progression through life-long learning in the fields of transportation, logistics, and supply chain management. ASTL's membership of shippers, carriers, educators, students, consultants, and third-party logistics individuals are dedicated to continuing education and committed to raising the professional standards in the industry.

Vision

The vision of ASTL is to be the global leader in educating and certifying transportation and logistics professionals.

Education

ASTL was founded in 1946 by a group of industry leaders to ensure a high level of professionalism and promote continuing education in the field of transportation and logistics. Education is fundamental to the success of our industry, and as such ASTL has developed a variety of avenues to enhance the professional development of industry professionals. Whether you are a college student in a logistics program or an individual looking to advance your career, ASTL can help you.

- Blanket Waiver Schools
- Cohort Program
- Community College
- International
- Seminars

Membership Costs:

Category	Description	Cost
Certified Members	Have successfully completed the CTL Certification Program and demonstrated their comprehensive knowledge of the field of transportation/logistics/supply chain management. These individuals may use the designation of Certified in Transportation and Logistics (CTL) just as similar recognitions are employed in accounting, medicine, etc. Certified members may choose to receive the Transportation Journal in print or electronic form.	\$175 annually
Associate Membership	Employed in or have worked in transportation/logistics/supply chain management and/or have successfully completed the PLS or GLA Certification Program. Associate members may choose to receive the Transportation Journal in print or electronic form.	\$145 annually
Affiliate Membership	Active members in pre-approved industry partner associations. Affiliate members may choose to receive the Transportation Journal in print or electronic form.	\$100
Educator Membership	This membership category is for full-time educators who possess a terminal degree. Educator members may choose to receive the Transportation Journal in print or electronic form.	\$75
Distinguished Logistics Professional (DLP)	Individuals upon who the DLP designation has been bestowed by the Board of Directors of ASTL. Membership recognizes industry leaders with over twenty years' experience in the field. DLP members must be nominated to the ASTL Board of Directors for approval. DLP members may choose to receive the Transportation Journal in print or electronic form.	\$500
Student Membership	This membership category is for full-time high school and college students. Current semester's transcript shall accompany membership application. Student members will receive the Transportation Journal in electronic form.	\$30

Category	Description	Cost
HR/Recruiter Membership	This membership includes unlimited job posting opportunities, full member benefits, and editorial consideration. HR/Recruiter members may choose to receive the Transportation Journal in print or electronic form.	\$300

VA Membership: ASTL has only individual memberships. VA does not have a corporate account with ASTL. VA personnel can qualify for the Associate Level membership.

Contact:

Donielle Rininger
202-580-7270 ext. 3
info@astl.org

CSCMP

Council of Supply Chain Management Professionals (CSCMP) is designed for supply chain professionals passionate about their careers and the supply chain profession. Council of Supply Chain Management Professionals members receive practical, "how to" solutions on the industry's current hot topics from receiving member exclusives such as publications, professional education, online benefits, networking opportunities, and cutting-edge research.



Information: <http://cscmp.org/>

CSCMP Mission

Lead the evolving supply chain management profession by developing, advancing, and disseminating supply chain knowledge and research.

CSCMP Vision

The Council of Supply Chain Management Professionals is the preeminent worldwide professional association of supply chain management professionals.

CSCMP exists to:

- Provide opportunities for supply chain professionals to communicate in order to develop and improve their supply chain management skills
- Identify and conduct research which adds to the knowledge base of supply chain theory and practice
- Create awareness of the significance of supply chain to business and to the economy

CSCMP Values

As a professional not-for-profit organization, the Council of Supply Chain Management Professionals holds these values:

- We operate with the highest standards of integrity and ethics.
- We are committed to the individual professional development of our members.
- We are an inclusive organization, open to all who wish to enhance their supply chain management knowledge.

- We endeavor to be the supply chain management thought leaders by encouraging, promoting, and disseminating leading edge products and services.
- We endeavor to offer products and services of the highest quality.

CSCMP Goals

1) Provides leadership in developing, defining, understanding, and enhancing the logistics and supply chain management profession.

- Retain and Recruit Members
- Be a source of high quality information

2) Enhances member value through education, networking, research, communication, and other services

- Support global roundtables
- Provide and promote high quality education to help our members and improve the profession
- Provide and promote high quality education and member networking opportunities through an annual educational conference
- Provide and promote high quality research to help our members and improve the profession
- Communicate effectively with all constituents

3) Operates with sound business practices.

- Be a flexible and responsive professional association
- Provide necessary infrastructure to support the association's vision, mission and goals
- Utilize sound financial practices

Membership Costs:

Category	Description	Cost
Corporate Membership	See Table below.	See Table Below
Individual Membership	For only \$295 US, belong to this exclusive community of supply chain and logistics professionals around the globe. Take advantage of the many benefits available to you as a member including networking, education, and knowledge based information.	\$295.00
Individual Membership –	Purchase a two year membership package for only \$545.00	\$545.00

Category	Description	Cost
Multi-Year	US...that's \$45 off the standard price of membership. This membership package is good for 2 years or 24 months.	
In-Transition Membership	CSCMP will consider requests to reduce the payment of dues for a period of one year if the member requesting the dues reduction has been a member in good standing of CSCMP for three or more years and can demonstrate financial hardship derived from job loss. NOTE: It is the responsibility of the member requesting a dues waiver to do so within 60 days of anniversary date (date membership payment is due) and to provide sufficient written detailed information.	\$150.00
Student Membership	A full-time student is an individual whose principle career is an academic pursuit. The faculty advisor must confirm that the individual is a full-time student. NOTE: If you are attending graduate school and working full-time, your primary career is not an academic pursuit and you would not qualify for a student membership. View the Student Campus area.	\$35.00
Web Membership	This is a web-based membership which is offered in select countries only, details can be found on the web membership page. All benefits are web-based and can be accessed online whenever you need them.	\$150.00
Young Professional Membership	Young professionals under the age of 30 are eligible for the 50% discounted rate. Benefits are the same as an individual membership. This is an excellent way to get engaged with CSCMP while networking and leveraging your career by becoming better versed in supply chain.	\$150.00

VA Membership: VA is not currently a corporate member. Corporate memberships make sense when onboarding 4-5 members, sending people to the Annual Global Conference, and bundling other benefits.

Contact:

Leah Benshoof

630-645-3455

LBenshoof@cscmp.org

ISM



The Institute for Supply Management (ISM) is the largest supply management association in the world as well as one of the most respected. ISM's mission is to lead the supply management profession through its standards of excellence, research, promotional activities, and education

Founded in 1915, the Institute for Supply Management (ISM) exists to lead and serve the supply management profession and is a highly influential and respected association in the global marketplace. By executing and extending its mission through education, research, standards of excellence and information dissemination — including the renowned monthly ISM Report On Business® — ISM maintains a strong global influence among individuals and organizations. ISM is a not-for-profit educational association that serves professionals and organizations with an interest in supply management in more than 80 countries

Information: <http://www.ism.ws/>

The Certified Professional in Supply Management® (CPSM®) designation, administered by ISM, was launched in 2008. It is the credential that surpasses the demands of the international marketplace with multi-faceted skills in areas such as *finance, supplier relationship management, organizational global strategy* and *risk compliance*. The CPSM® signifies that you possess the knowledge, skills and abilities required to meet an established level of competency in the field of supply management. Get the CPSM® to acquire an integrated skill set that sets you apart from the competition.

What is CSM™ certification?

The Certified in Supply Management™ (CSM™) designation, administered by ISM debuted November 2011. The CSM™ allows practitioners a way to prove their broad-based knowledge in the major components in supply management, regardless of whether they have a college degree. Leverage your knowledge and experience with the CSM™ to stand out among your peers.

VA Membership: The Department of Veterans Affairs is not currently part of either (corporate or hold regular membership) program.

Contact:

Candace Craig

480-752-6276 ext. 3089

ccraig@ism.ws

National Property Management Association

(NPMA) is a professional membership association

for those employees who have responsibility and ultimate accountability for the physical assets of their organization. Our Association members oversee the effective and efficient management of fixed-assets and ensure proper records are kept of the equipment, materials, or other movable and durable property on the inventory.

Information: <http://www.npma.org/>

Education

Educational programs in a variety of formats have been designed for every stage of the property professional's career. There are dozens of opportunities for you to gain knowledge and learn best practices in the various functions of asset property management.

Classroom Courses

NPMA courses taught by knowledgeable, experienced instructors are offered throughout the year in various parts of the country. To view our classroom courses and register on-line, please see our website.

On-line Courses:

NPMA offers several self-study courses that allow you to learn at your own pace, and from anywhere, and at any time. You have the flexibility to start and stop at your convenience and pick up later right where you left off. Whether you are preparing for NPMA certification test, or just trying to learn more about a specific topic, our Online Courses can help.

Category	Description	Cost
Silver Individual Membership	Access to member features on the NPMA website. Subscription to The Property Professional magazine. Member rates for NPMA classroom and online courses, webinars, NES, and Conference Series events. Member rates for NPMA Certification Full voting rights in accordance with NPMA Bylaws.	\$100.00
Gold Individual Membership	Access to member features on the NPMA website, Subscription to The Property Professional magazine. Member rates for NPMA classroom and online courses. Member rates for NPMA Certification. Full voting rights in accordance with NPMA Bylaws. 25% discount off member	\$150.00

Category	Description	Cost
	price of NPMA webinars. 10% discount off the member registration fee for NES and NPMA Conference Series events.	
Platinum Individual Membership –	Access to member features on the NPMA website. Subscription to The Property Professional magazine. Member rates for NPMA classroom and online courses. Member rates for NPMA Certification. Full voting rights in accordance with NPMA Bylaws. FREE registration for NPMA webinars. 15% discount off the member registration fee for NES and NPMA Conference Series events.	\$250.00
Student Membership	Access to member features on the NPMA website. Member rates for NPMA webinars, NES, and NPMA Conference Series events. Full voting rights in accordance with NPMA Bylaws. A student member is an individual enrolled at a college or university as a full time undergraduate (12 credit hours or greater) or graduate student (9 credit hours or greater), and is not employed or working on a full-time basis in a property asset management position.	\$20.00
Retiree Membership	Access to member features on the NPMA website. Subscription to The Property Professional magazine. Member rates for NPMA webinars, NES, and NPMA Conference Series events. Full voting rights in accordance with NPMA Bylaws. To qualify for NPMA retiree status you must have been a member in good standing for at least five (5) years and you may not be earning income from a position in the property asset management profession or be employed by or as a vendor or consultant.	\$20.00
Corporate Membership	Many types of packages available.	Varies

VA Membership:

Contact:

Lesley Martin-Education Coordinator

hq@npma.org

813-475-6998, ext. 306

Supply Chain Management School for External Training

(New and Previously Taken Courses for the VAAA) CEU Chart:

SCM Training Course	CEUs/CLPs/Hours
IDB-Log21 Program	3.4 CEUs
IDB: Life Cycle Executive Leadership Program	4.2 CEUs
IDB: LOGTECH- Advanced	3.9 CEUs
IDB: LOGTECH-Executive	2.8 CEUs
NPS: Logistics for Healthcare Professionals	3.0 CEUs
Supply Chain Council: SCOR Framework and Project	2.8 CEUs
MSU: Executive Purchasing/SCM Seminar	3.4 CEUs
MSU: Executive SC Logistics Management Seminar	3.6 CEUs
Principles of Inventory Management	2.0 CEUs
University of Tennessee: Lean for Healthcare	.5 CEUs
IDB Course: MedLog21 Course	3.4 CEUs
Material Management Course (Know Net 2)	5.0 CEUs
Personal Property Management Course (Know Net 2)	6.0 CEUs

Selection and Notification Process

Candidate Solicitation: A call for nominations is sent out periodically throughout the organization with program dates and descriptions from the VHA Supply Chain Education and Talent Management Team. The VA Acquisition Academy's website will reflect new course offerings and this training announcement will also be updated as information changes.

Candidate Identification: Requests for applications will be identified for each individual course. Approval from the candidate's direct supervisor is required on the application. Eventually as our curriculum expands, we will be integrated with TMS and applying for courses will be handled directly through TMS. Until then we currently use a manual application process. Please fill out the application on this website under "application" and attach as an e-mail to the VAAA Supply Chain Management School at VAAASCMSchool@va.gov

TMS enrollment including supervisor approval is required in lieu of SF182.

Candidate Selection: Selections will be reviewed and determined by an independent board.

Candidate Notification: Candidates will be notified of selection and provided travel directions and other pertinent information. All candidates are also required to fill out an End of Course survey that is independent of the actual course survey given by the contractor. Instructions on this process will be sent to you via e-mail, when you are enrolled in the course.

Funding: Funding for select courseware and travel is centrally paid for all candidates by the VA Acquisition Academy. Travel is paid using the Alternate Station Travel Authorization Method. Instructions and travel authorization memos are included on the website.